

SPA Meeting Minutes

Tuesday December 18th in Pates Hall

1. Welcome and opening prayer.

The meeting was called to order at 6:10 p.m. by Suzanne Egan-Larson, SPA President, with an opening prayer by Florence Schmidt, interim principal.

2. Spirit Shop - Katey Bean

a. Update and report on second Spirit Day.

The second Spirit Day was also a huge success. With just two Spirit Days we have hit our goal of \$1,000. This represents the profits from the Spirit Shop, dress down days and t-shirt sales.

b. New Products Budget

It has been decided to bring in a new product for the next Spirit Day. The Spirit Shop will add dog tags which include an Eagle and the letters OLP. A budget of \$300.00 was approved for purchase of the dog tags and other merchandise to replenish the stock.

c. Update on spirit fund \$ goals and vote to buy last DVD and boom boxes with November profits.

The Spirit Shop goal of \$1,000 has been met. The last DVD player and boom boxes will be purchased by SPA. Suzanne Egan-Larson will purchase the items.

The original thought was to purchase AR quizzes for the school after the DVD players and boom boxes had been purchased. A teacher is investigating the ability to purchase AR quizzes en masse. This would give us access to many more AR quizzes for a fraction of the cost. It is also possible that we could use federal funds for the purchase of AR quizzes. Once this investigation has been completed, a final determination will be made as to use of future Spirit Day profits.

3. Budget update - Angi Lackens.

a. Update

The SPA account currently has approximately \$12,900. This amount includes the profits from the most recent Spirit Day.

b. Check Request Form

The check request form will be kept in the office. All check requests must be signed by Angi Lackens or Suzanne. If the check request form is not signed by either the SPA Treasurer or SPA President, Barb will not pay the request. A copy of the check request form will be kept with the SPA budget to balance back our account.

A similar deposit form will be created for deposits to the SPA account.

4. Fundraising- Shannon Dahl

- a. SSN update- Carey Everson provided an update as to the volunteer needs for Starry, Starry Night

SSN meetings occur independent of SPA meetings. Carey Everson will report to SPA as necessary. A volunteer needs hand out was distributed at the meeting which outlined the positions that are currently needed for SSN. Further volunteers may be necessary for the auction. The main need at this point is for team leads to fill volunteer positions and take responsibility for particular areas of the SSN project. Further volunteers will be needed for the evening of SSN as well as set-up and tear down.

Planning still continues as to the details of the evening, but there will again be a kick-off by Mick Sterling.

The next SSN planning meeting will occur on January 9, 2008.

- b. Mancini's

The Mancini's event will take place on February 24, 2008 from 5:00 – 8:00 pm. Invitations will be distributed the first week on January. The cost will be \$100 per couple which includes appetizers, dinner, dessert and 2 drinks. \$56 is tax deductible. There will be pull tabs and door prizes. Donations for door prizes can be left at the school office.

- c. Expanding Cash for Trash- Teresa Johnson

Teresa is investigating an expansion of the Cash for Trash program. More details will follow.

5. Events update- Colleen Lacey

There needs to be greater clarity between which activities are sponsored by the school and which activities are sponsored by SPA. We will work to provide greater clarity as to events.

- a. St. Nick Review

This event went fine. There were donuts ordered and pencils were distributed. There were plenty of parent volunteers to run the event.

- b. Barnes and Noble Review

The general success of the event was discussed.

- c. Catholic Schools Week – SPA Events

SPA will host the Staff Appreciation lunch on either Monday or Thursday. SPA will also host a pizza supper and bingo game on Thursday evening during the open house. Volunteers will be needed for both events.

- d. SPA Speaker Series

Our next speaker series event will be held on Tuesday, January 22, 2008 and will be Captain Bill Chandler, Hennepin County Sheriff. There will be a PowerPoint presentation and handouts. Captain Chandler will speak for approximately 45-50 minutes and provide time for asking questions. The topic will be keeping our children safe in the world today. Wine and cheese will be served and coordinated by Suzanne Egan-Larson and Rita Pucci.

Vicki Draper has volunteered to help with finding a speaker for a spring event. Suzanne will also investigate a spring speaker.

6. Principal update – Flo

The first kindergartner has been registered for the 2008-2009 school year.

a. Catholic Schools week- general update

January 11th a note will go home to all families with dates and further information regarding the week. Special events for the students include bumper bowling for Kindergarten through 2nd grade and roller skating for 3rd and 4th grade. Grades 5-8 will go on a ski trip to Afton. Also being planned for grades 6-8 is a middle school social to take place on Friday, February 1, 2008.

Thursday, January 31, 2008 there will be an open house. The open house will include intramural basketball, a book fair, pizza and bingo. Ice luminaries, made by the students, will light the street entrance to go along with the theme of “Catholic Schools Light the Way.”

7. VP Update - Kris Knodle

a. Marketing Update

No update

b. Stove top

We discussed the need for a new stove top (griddle and burners). John Paquette has obtained the specifications of what Pam needs. The issue of the stove top is getting beyond want and reaching to need. It is becoming a health issue in the kitchen as Pam needs to manually light 2 of the burners.

The cost of the stove top will run between \$2,000 and \$4,000.

Suzanne will talk to Pam regarding what is needed and will push forward.

8. President Report

a. Sound System goal to purchase by January 20th

Details are still being finalized, but the sound system will be purchased before the next speaker series event.

b. Computer Lab

We will move forward with getting an intern for the computer lab. Renee is working on putting together a curriculum to teach the students computer skills. She will work on both teacher and child education.

c. Teachers Water Cooler

Jeff Gilmore may be able to get a water cooler donated for the teachers.

d. Gift Cards for Wish List

If someone wishes to make a donation to fulfill an item on the teacher's wish list, but does not want to actually purchase the item, they can donate gift cards to the front office. The wish list was generated by the teachers and not by the SPA. This is to fulfill the wishes of the teachers and all donations can be left at the front office. Questions can be directed to Flo Schmidt.

e. New Volunteer Coordinator Position – 2008

This position needs to be filled at the end of the year for the 2008 – 2009 school year.

f. Pop Machine

Consideration was made regarding a soda machine to replace the existing machines. SPA would purchase the machine, load it and service the machine as necessary. SPA will check with Brenda Wilson regarding the impact on the athletic department as well as investigate the cost of maintaining a pop machine.

9. Adjournment

The meeting was adjourned at 7:45 pm

The next SPA meeting will be held Tuesday, January 15, 2008 in **Pates Hall**.

In attendance: Suzanne Egan-Larson, John Paquette, Katey Bean, Sheila Waters, Kim Gilmore, Wendy Olson, Vicki Draper, Shannon Dahl, Debbie McCabe, Laura Bauer, Kris Knodle, Rita Pucci, Theresa Lassegard, Colleen Lacey, Carey Everson, Florence Schmidt, Julie Gleason, Angi Lackens